

**NEO CONVENT SR. SEC. SCHOOL**  
**CIRCULAR NO.001/2024-25**

**Dear Parents,**

To stream line the system of parent and teacher interaction and in the interest of children, the under mentioned schedule will be followed for parents meeting teachers w.e.f. from 08<sup>th</sup> April, 2024, for the coming session i.e. 2024-2025.

<u>Day of the week</u>	<u>Classes</u>
I <sup>ST</sup> & III <sup>RD</sup> Monday	CLASS VI & VII
I <sup>ST</sup> & III <sup>RD</sup> Tuesday	CLASS V
I <sup>ST</sup> & III <sup>RD</sup> Wednesday	CLASS IX & X
I <sup>ST</sup> & III <sup>RD</sup> Thursday	CLASS U.K.G.
I <sup>ST</sup> & III <sup>RD</sup> Friday	CLASS I
II <sup>ND</sup> & IV <sup>TH</sup> Monday	CLASS VIII
II <sup>ND</sup> & IV <sup>TH</sup> Tuesday	CLASS L.K.G.
II <sup>ND</sup> & IV <sup>TH</sup> Wednesday	CLASS II
II <sup>ND</sup> & IV <sup>TH</sup> Thursday	CLASS IV
II <sup>ND</sup> & IV <sup>TH</sup> Friday	CLASS III
I <sup>ST</sup> & III <sup>RD</sup> Thursday	CLASS XI & XII

**Timings :** 7:00AM - 7:30AM } Summer  
1:45PM - 2:15PM }  
: 7:30AM - 8:00AM } Winter  
2:15PM - 2:45PM }

The parents are welcome to approach their ward's teachers for their ward's progress and for any queries, **only during the above mentioned schedule.**

The parents are also requested not to approach the teachers, escorting the students to the main gate.

Date: 23.03.24

Co-ordinator

Our website- [www.neoconventschool.com](http://www.neoconventschool.com)